



6:37 PM Called to Order

ATTENDANCE

- John
- Dave
- Arlene
- Angelique
- Dwight (absent)
- 5 homeowners

MINUTES

- Waive prior BOD minutes; approve as presented

COMMUNITY REPORT

- Reviewed financial snapshot and delinquencies.
- 8 delinquencies
- 3 pending foreclosures

OLD BUSINESS

- Angelique provided update on the Condo Association's sign
- John provided an update on the association next to us regarding overgrown trees, etc.

NEW BUSINESS

- Discussed quotes on pressure washing the curbs. Provided three options. Board voted unanimously for the \$360 quote and Dave volunteered the use of the water at his home.
- Ideas for items to put for vote to possibly amend documents:
 - Have to be over 50 to own a home
 - Have to live at the property for two years before you can rent
 - HOA taking over the block wall
 - Having the lawns mowed without raising the dues
- Good Neighbor Day, March 21 (rain date March 28)
 - Community clean up
 - Plant flowers by the entryway signs
 - Elderly people who need light yard work done (bushes trimmed, weeds pulled, etc.)
 - Board will hold a separate planning meeting to discuss details
- Yard Sale will be held Fri and Sat. 4/17 and 4/18; Dave and Arlene will manage; Angelique will have new flyers printed with the April dates on them
- City of Clearwater Neighborhood Day will be April 25th
- John is getting street sealing quotes; have one now and is in the process of getting two more
- All approved to mail and hand out Letter from the HOA President; Dave, John, Arlene will hand out

MEMBERSHIP COMMENTS

- Anything being done about flooding? We're going to contact an engineer
- Member wanted to know the process for building (e.g., when do I need to get a permit and who do I go to?)

NEXT MEETING: Tuesday, March 17, 2015 @ 6:30pm

7:48 PM Meeting Adjourned



Task	Owner(s)	Due Date	Status
Hand out and mail out Letter from the President to homeowners and renters	All	2/20 and 2/21	Open
Contact Tim White @ Forsite Mailboxes and get quotes	Dave	February	Open
Prepare communications and other materials for: Good Neighbor Day, Yard Sale #2, and Clearwater Neighborhood Day	Angelique	February	Open
Schedule pressure washing date and create communication to homeowners and renters	John Angelique	February	Open
Look into whether or not the condos have legal right to put their address sign on our wall.	Angelique	2/2	In Progress
Call City regarding manhole cover being filled with asphalt	Dave	February 2015	Open
Draft and distribute a reminder letter to members regarding keeping dogs on a leash and picking up feces.	John Angelique Dave	February 2015	Open
Draft a letter to members regarding approval to have the HOA take ownership of the block wall.	John Angelique	February 2015	Open
Review Documents and amend and restate based on community vote	All	February 2015	Open
Create newsletter format and publication schedule.	Angelique	12/31	In Progress
Install three entryway signs.	John Angelique Dave	1/18	Complete
Get at least 3 quotes for the new entry signs. Dunlap, Signs by Tomorrow, and Impact Signs. Obtain additional quote from City of Clearwater's sign company.	Arlene Dave John Angelique	12/31	Complete
Call Florida Graphic Services	John	12/19	Complete
Call Frontier Lighting to get options and quotes for entryway sign lighting	John	12/19	Complete
Draft a reminder letter to members regarding trash, recyclables and bulk items; send to each homeowner and renter.	John Angelique Dave	11/1	Complete
Fill pot hole in road	Dave John	10/10	Complete



Task	Owner(s)	Due Date	Status
Obtain original palm tree logo image and send to Arlene.	John	9/30	Complete
Print & send Community Survey to members (due back by Friday 10/10)	Angelique	9/30	Complete
Schedule compliance walk with Nilda.	John Angelique	9/30	Complete
Email Nilda regarding compliance issues.	Angelique	9/30	Complete
Call towing company again to get copy of contract (they sent wrong one last time).	John Angelique	9/26	Complete
Create survey, review with board and get edits and approval of final.	Angelique	7/26	Complete
Get paint color codes from Home Depot so we can include the info in our guide.	Dave	7/26	Complete
Group compliance walk @ 7:30 PM	All Board Members	6/24	Complete
Send the presentation slide that shows all the street signs to the board for review.	Angelique	6/20	Complete
Purchase "No Parking" template and spray paint for curbs.	John	6/20	Complete
Make copy of current list of bylaws and documents and give to John.	Arlene	6/18	Complete
Send list of homeowners addresses who live outside of The Villas to John.	Arlene	6/18	Complete
Close bank account; open new one with BB&T or other bank.	John Arlene	5/19	Complete
Change Ameri-Tech as registered agent in SunBiz.	John Arlene	5/19	Complete
Get our Duke Energy account number.	John Arlene	5/19	Complete
Contact president of the association behind us to let them know about the new sign.	Arlene	5/19	Complete
Open P.O. Box at Hercules (1 st choice) or Belcher (2 nd choice).	John	4/28	Complete
Write formal termination letter, sign, and send to Ameri-Tech.	Ang (letter) John (to sign)	4/28	Complete
Edit Good Neighbor Guide based on Board's review.	Angelique	4/28	Complete
Edit letter to residents (regarding new committees) based on Board's review.	Angelique	4/28	Complete
Purchase domain name for HOA website: villasofsunsetgrove.com.	Angelique	4/28	Complete



Task	Owner(s)	Due Date	Status
Distribute letter about block party postponement to residents.	Dave	4/22	Complete
Write notification to homeowners regarding postponement of block party.	Angelique	4/22	Complete